

# ACTION AGENDA/MINUTES

Page 1 of 1

Today's Date: August 9, 2019

Recorder: Latiesha Carter

Date/Time of Next Meeting: September 13, 2019 12:30

Agenda Item	Person Initiating	Summary of Discussion/Task List	Action Decision	Person to Follow-Up	Target Date Completion
Welcome to CCYC	Coordinator	Gave handouts explaining CCYC purpose		No follow up needed	Continuous
Planning for next workshop/activity/information session	All Parents	Actively looking for professionals to perform a workshops or info sessions for 2019		All Parents and Coordinator	
What needs do you have as a parent that CCYC can support?	All Parents	Open	Continuous		
All Committee Updates and discussions	Everyone	Open	Everyone	Everyone	
Enroll new members to CCYC and/or Committees	Latiesha		Continue to recruit members		Continuous

Possible Agenda Items for Next Meeting	Upcoming Community Events
How to invite others to CCYC Saving on a budget How to start a small business Transitions to preschool/kindergarten	See Resource Table Under the Big Top International Night