

**NORWESCAP Head Start/Early Head Start**  
*Supporting children and families in Northwest New Jersey*  
**2010-2011 Fact Sheet**

<b>Program</b>	<b>Budget Source</b>	<b>Funding Amount</b>	<b>Outcomes</b>
<b>Early Head Start</b> U.S. Dept. of Health and Human Services ARRA Funds- Operations			*259 infants and toddlers and 27 pregnant women were served in home-based or combination programs
		\$1,236,593	Average monthly enrollment was 100% of funded enrollment
			98% of enrolled children were income or categorically eligible
		\$1,050,000	100% Of enrolled infants and toddlers received a medical exam
			72% of enrolled infants and toddlers received a dental exam
	U.S. Dept. of Agriculture	\$7,213	Provided 1693 breakfasts, 1666 lunches, and 223 snacks
<b>Head Start</b> U.S. Dept. of Health and Human Services ARRA Funds - Operations			*335 preschoolers were served in home-based or center-based programs
		\$2,855,339	Average monthly enrollment was 100% of funded enrollment
			94% of enrolled children were income or categorically eligible
		\$398,565	100% of enrolled preschoolers received a medical exam
			100% of enrolled preschoolers received a dental exam
	U.S. Dept. of Agriculture	\$167,931	Provided 31,616 breakfasts, 38,838 lunches, and 20,841 snacks to Head Start enrolled preschoolers
	N.J. Dept. of Education	\$465,480	Supplemental funds for Pre-K services for Head Start enrolled preschoolers, in collaboration with the Phillipsburg School District

- Early Head Start expenditures for the 2010-2011 program year provided high quality home visiting and classroom experiences for infants and toddlers. In addition, home visiting services were provided to pregnant women. Head Start expenditures provided both home-based and center-based services for children 3 – 5 years old. The largest portion of the budget was allocated to salaries and fringe benefits in order to attract and retain the highly qualified staff necessary to meet the needs of children and families. Funds were also allocated to purchase supplies, to ensure safe and appropriate learning environments, to support the health and wellness of enrolled children and families, to provide safe school bus transportation for children, to ensure fiscal integrity through a thorough financial audit, to provide services to children with disabilities, and to support family and community engagement.

**Early Head Start**

<b><u>BUDGET:</u></b>	<b><u>2010-2011</u></b>	<b><u>2011-2012</u></b>
Salaries	\$1,390,147	\$1,428,397
Fringe	403,037	418,338
Supplies	37,600	16,850
Other	376,165	343,364
Training and TA	<u>79,644</u>	<u>79,644</u>
<b>TOTALS:</b>	<b>\$2,286,593</b>	<b>\$2,286,593</b>

**Head Start**

<b><u>BUDGET:</u></b>	<b><u>2010-2011</u></b>	<b><u>2011-2012</u></b>
Salary/Personnel	\$2,464,425	\$2,491,736
Fringe	769,910	830,662
Supplies	40,164	36,050
Other	409,203	325,254
Training and TA	<u>35,682</u>	<u>30,077</u>
<b>TOTALS:</b>	<b>\$3,719,384</b>	<b>\$3,713,779</b>

The curriculum process prepares children for kindergarten. After an initial assessment, using the Early Screening Inventory, preschool teachers and home visitors individualize their lesson plans by setting goals to meet the needs of each child.

For children transitioning to kindergarten this includes skills in the areas of physical health and development; social and emotional development; approaches to learning; logic and reasoning; language development; literacy; mathematics; science; creative arts expression; social studies; and English language development for dual language learners.

Throughout the year the goals and accomplishments are updated and reviewed with each child's parents.

Infants and toddlers individualized developmental plans are based on the results of Ages and Stages Questionnaire screening and the Creative Curriculum Developmental Continuum. Infants and toddlers are being prepared for success in school by thoughtfully planned activities that develop confidence, curiosity, intentionality, self-control, relatedness, capacity to communicate, and cooperativeness.

### **A Parent Association Committee**

**(PAC)** is established at each center and is made up of all of the parents of currently enrolled children. Parents are surveyed for the types of activities or workshops in which they would like to be involved as a PAC. Parents develop leadership skills and experience as they take on planning and developing of these activities and services. Special events such as those listed below were planned by parents and staff:

Book Fairs  
Arts and Craft activities  
Picnics  
Dinners  
Guest speakers at Parent meetings with parent selected topics  
Parenting Classes  
Dr. Dad  
Ice Cream Socials  
Shop Till You Drop Days

Family workers and education staff encourage and invite parents to volunteer in the classroom, in the kitchen, in the office, or to work on special activities. Families volunteered over 40,000 hours in the 2010- 2011 school year.

The education curriculum is reviewed with families on a regular basis to ensure that parents are involved in assessing the curriculum's effectiveness in meeting the needs and development of each child enrolled in the program. It is the philosophy of NORWESCAP Head Start that parents are the primary educators of their children. Head Start administrative and center staff recruit parents to become active members of the program and the community.

The most recent on-site monitoring review was conducted 05/03/2009 to 05/08/2009 by the Administration for Children and Families. NORWESCAP Head Start and Early Head Start Programs were determined to be in compliance with all Head Start Program Performance Standards, laws, regulations, and policy requirements.

- **The most recent financial audit had no findings.**
- Families play a critical role in Head Start and Early Head Start. **NORWESCAP Head Start and Early Head Start** has an established **Policy Council** through which parents participate in making decisions about their Head Start program. The Policy council plays an active role in developing program policies, making decisions with regard to the hiring and terminating of staff, developing the budget, and determining program priorities.